Information Letter

IRB #: IRB16-00635
Date Approved: 1/9/2017
Expiration Date: 1/8/2018 11:59 PM

Project Title: Evaluation of a Nurse Preceptor Development Program on

Knowledge, Skills, Attitudes and Behaviors

Principal Investigator: Tracey Galvin MSN, RN
Co-Investigator: Tracy Parson MSN, RN

Introduction/Purpose

You are being asked to participate in this research study because:

■ You are a nurse preceptor who works with nursing students and/or newly licensed registered nurses (NLRN's).

■ You are part of a University Hospitals of Cleveland or The MetroHealth System, from which the research study is seeking information

The purpose of the study is:

■ To determine to what extent preceptors are satisfied with an online preceptor development program.

■ To determine if there is a significant difference in preceptors' knowledge, skills and attitudes as a result of participation in an online preceptor development program.

■ To determine if there is a significant increase in preceptor self-assessment of coaching competency behavior after completion of an online preceptor development program and at 30 days post program completion.

Study Procedures

The study involves completion of the "Ohio Nurse Preceptor Development Program," an online preceptor development program. This program was designed, in collaboration with academic and practice partners, to provide nurse preceptors with supplemental information related to effective precepting strategies and techniques.

As a participant in this study, you will be asked to:

■ Complete the online program, which consists of 5 chapter modules, a pre-test and post-test, and

■ Respond to a delayed post-test one month after completion of the online program.

Your participation in this study will consist of:

■ Two hours to complete the Ohio Nurse Preceptor Development Program pre-test, 5 chapter modules and post-test.

■ Five minutes to complete the delayed post-test, which will be sent via email link to participants thirty days after completion of the Ohio Nurse Preceptor Development Program.

Risks

There are minimal to no risks associated with participation in this study. If you do not wish to answer a question, you may skip it and go to the next question. You may exit the survey at any time by closing your browser tab.

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Benefits

Your participation in this study may aid in our understanding of the continuing education needs of nurse preceptors and the level of satisfaction with an online preceptor development program.

Alternatives to Study Participation

Because of the nature of this research the only alternative is to not participate in this study. Participation is voluntary.

Financial Information

Your participation in this study will involve no cost to you.

- *Study-related educational programming is provided free of change.*
- *Compensation for completion of the Ohio Nurse Preceptor Development Program is 2.0 contact hours of continuing education credit.*
- *An incentive raffle for an iPad Mini (estimated retail value $229.00) will be held for participants who complete the pre and post program surveys and the self-assessment of coaching competency behavior survey one month after program completion.*

Confidentiality

If you chose to apply for continuing education credit and enter the drawing, you will be taken to an information page and will need to give your contact information including your name and email address for contact in the event you win the drawing and to fulfill continuing education criteria for documentation. Your name and email address will not be linked to any other data. Your responses will not be shared with other staff and all responses and information obtained will be held in strict confidentiality and securely maintained.

Student/Employee Rights

Choosing not to participate or withdrawing from this study will not affect your employment, nor will the results be shared with your supervisor. Participation in or lack of participation in the study will not, in any way, affect your employment status.

Summary of your rights as a participant in a research study

Your participation in this research study is voluntary. Refusing to participate will not involve any penalty or loss of benefits to which you are otherwise entitled. If you decide to join the study, you may withdraw at any time and for any reason without penalty or loss of benefits. If information

generated from this study is published or presented, your identity will not be revealed. In the event new information becomes available that may affect the risks or benefits associated with this study or your willingness to participate in it, you will be notified so that you can decide whether or not to continue participating. If you experience physical injury or illness as a result of participating in this research study, medical care is available at University Hospitals Cleveland Medical Center (UHCMC) or elsewhere; however, UHCMC has no plans to provide free care or compensation for lost wages.

Disclosure of your study records

Efforts will be made to keep the personal information in your research record private and confidential, but absolute confidentiality cannot be guaranteed. The University Hospitals Cleveland Medical Center Institutional Review Board may review your study records. If this study is regulated by the Food and Drug Administration (FDA), there is a possibility that the FDA might inspect your records. In addition, for treatment studies, the study sponsor and possibly foreign regulatory agencies may also review your records. If your records are reviewed your identity could become known.

Contact information

This document has described to you what is going to be done, the risks, hazards, and benefits involved. The Principal Investigator at UH, Tracy Parson, can be contacted at 440-366-7111. The principal investigator at MetroHealth, Tracey Galvin, can also be contacted at tgalvin@metrohealth.org. If you have any questions, concerns or complaints about the study in the future, you may also contact them later.

If the researchers cannot be reached, or if you would like to talk to someone other than the researcher(s) about; concerns regarding the study; research participant's rights; research- related injury; or other human subject issues, please call the University Hospitals Cleveland Medical Center's Research Subject Rights phone line at (216) 983-4979 or write to: The Chief Medical Officer, The Center for Clinical Research, University Hospitals Cleveland Medical Center, 11100 Euclid Avenue, Lakeside 1400, Cleveland, Ohio, 44106-7061.

Consent

A link to the Ohio Nurse Preceptor Development Program will be sent to your organizational email. If you choose to participate, simply click on the link to be directed to the program website.

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Clicking on the "Start Survey" button found in the online Ohio Nurse Preceptor Development Program (www.ohionursepreceptor.weebly.com) and entering the Qualtrics survey implies that you voluntarily agree and consent to participate in this study. You will be redirected to the Qualtrics site to begin the survey.